

Burnet County ESD #3 Meeting Minutes
Thursday, May 12, 2022 Starting at 2:00 p.m.
Granite Shoals Fire Department
8410 West RR 1431, Granite Shoals, TX

1. *Call to Order:* The meeting was called to order by Vice President Pam McGregor at 2:12 p.m.
2. *Pledge of Allegiance to the flag of the United States of America*
3. *Pledge of Allegiance to the Texas State Flag:* “Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.” The pledges to the flags were recited.
4. *Statement regarding the presence of a Quorum of Commissioners:* Ms. McGregor noted that a quorum existed to conduct District business with the presence of herself, Mr. Bucky Brady, and Ms. Joanne Hanifan. Mr. Steve Tatom was out of town on family business.
5. *Recognition of Guests:* Ms. McGregor acknowledged the presence of Mr. Ron Munos, Mayor Pro Temp City of Granite Shoals and Chief Tim Campbell, Granite Shoals Fire Department.
6. *Ask for Citizen’s comment and input. No action, including discussion or deliberation, will be undertaken at this time:* No Comments were made.
7. *Discussion with Pct. 1 County Commissioner Jim Luther:* Commissioner Luther did not attend.
8. *Discussion and/or action on the Monthly Contract Report:*
 - a. *Chief Tim Campbell, Granite Shoals Fire Department*
 - i. *Monthly Reports for April:* There were 97 calls, of which 68 were EMS and 29 were fire calls. There were 8 overlapping calls. This was higher than expected but seems to be average lately. The response times were good. They hired 3 new parttime firefighter, the first one begins on Monday. They are looking to get all the shifts covered. There are now 2 firefighters per shift with Chief Campbell making a third person during the day. Looking to get a part-timer on the third shift so that there are 3 on duty 24/7. At the monthly Burnet County Fire Chief meeting the most common complaint is getting part-timers to meet their shift requirements. There were battery issues on two trucks, and the water heater had to be replaced. They are looking to replace the main room overhead lights with cam lights. Chief Campbell attended a conference in Port Aransas and said he heard lots of good ideas and information.
9. *Reading and Acceptance of the Minutes of the April meeting:* The minutes from the April meeting were read and Ms. McGregor moved, with Mr. Brady seconding the motion to accept the minutes as written. Motion passed.
10. *Reading and Acceptance of Treasurer’s Report:*
 - a. *See Monthly Reports for Account Status:* Mr. Brady went over the monthly treasurer’s report. Ms. McGregor asked if there had been any change in the interest rates on the CDs and Mr. Brady responded that the CD’s were laddered 12-month CDs and so there would be not change until the CDs maturation dates occurred during the year.
 - b. *Pending Bills:* We received a bill from Ms. Tami Griffin for \$25.00 and Mr. Brady paid the \$100 charge on the credit card from Hastings Human. Ms. Hanifan moved that the treasurer’s report be accepted and the bills be paid. The motion was seconded by Ms. McGregor and carried.
11. *Reimbursements/ Banking Matters/ Other Money Related Items:* Mr. Brady noted that BCAD sent us an estimated taxable value for next year of \$483 million. This is a 19% increase from the 406 million of last year. Discussion ensued regarding the various subdivisions being planned in the area. Chief Campbell noted that the Honeymoon Ranch development of about 400 acres is proposed to be similar in nature to the development of Horseshoe Bay. Mr. Brady noted that we were within \$2500 of our projected budget with expenditures of \$265,849.78 to date out of the budgeted \$268,431.62
12. *Discussion and/or action on Budget for Fiscal Year 2022: (Tatom, Brady)*
 - a. *Discussion and/or action on proposed contract for dispatch services with Marble Falls Police Department:* Mr. Tatom informed us in an email that he attended a Stakeholder meeting for the Marble Falls Dispatch Center. They have yet to respond to our requested changes to the contract. Mr. Tatom will share his impressions of the meeting next month. Chief Campbell said that the revised contact had been sent to Mr. Tatom and Mr. Brady for review and final approval at the June meeting.

- b. *Discussion and/or action on proposed purchase of radios for the new vehicles:* Mr. Tatom has requested Mr. Campbell to draft a formal agreement with the City stating that the ESD will purchase and own the radios and the City will operate and maintain them. The City is responsible for insurance and the ESD will have the right to inspect the radios at any time. Agreement to be approved at the next meeting.
- 13. *Discussion and/or action on the Existing Contracts:*
 - a. City of Granite Shoals for time period FY 2019 to FY 2023: It is noted that the radios will be a onetime expense for FY 2022.
 - b. Tabor & Burnett: An engagement letter is expected in June for the FY 2022 audit.
- 14. *Discussion and/or action on communications from Legal Counsel:* Mr. Tatom informed us in an email that he has been talking to Mr. Ken Campbell regarding the dispatch contract and the radio agreement.
- 15. *Discussion and/or action regarding ESD concerns on LCRA and Lake LBJ:* None to report.
- 16. *Discussion and/or action on training for Commissioners:* Ms. Hanifan to update records.
- 17. *Discussion and/or action on public interaction by Commissioners:* None to report.
- 18. *Discussion and/or action on incoming mail:* The mail for the month was forwarded to Mr. Brady for his use.
 - a. BCAD
 - i. Tax Collection April 1 to 15 of \$714.15 and \$.09
 - ii. Tax Collection April 16 to 30 of \$1,781.56
 - iii. Letter with Preliminary Estimated Taxable Value of \$483,747,482
 - b. Banks
 - i. BancorpSouth
 - 1. April Statement balance of \$204,551.92
 - ii. Security State Bank & Trust
 - 1. April Statement balance of \$10760.50
 - 2. Credit Card Bills for Mr. Tatom, Ms. Hanifan and ESD#3 with 0.0 due.
 - c. Bills
 - i. Tami Griffin for \$25.00
- 19. *Internal Items and Establish tasks for the next meeting:*
 - a. Add Dispatch contract approval to June agenda
 - b. Add agreement regarding to radios to June agenda
 - c. Need to bring copy of conference certificates to update our training file.
 - d. Ms. McGregor asked Mr. Munos about Granite Shoal issues. Mr. Munos said they are dealing with growth issues while trying to maintain the smalltown vibe. The City will be toning down the lights on the new water tower.
- 20. *Discussion and/or action on establishing time, date and location of next meeting:*
 - a. The next meeting will be on June 9, 2022 starting at 2:00 p.m.
- 21. *Close meeting:* Ms. McGregor asked for a motion to adjourn. Moved and passed. Meeting adjourned.

Joanne Hanifan
Secretary ESD #3