

Burnet County ESD #3 Meeting Minutes
Thursday, December 9, 2021 Starting at 12:00 NOON
Granite Shoals Fire Department
8410 West RR 1431, Granite Shoals, TX

1. *Call to Order:* President Steve Tatom opened the meeting at 12:00 noon.
2. *Pledge of Allegiance to the flag of the United States of America*
3. *Pledge of Allegiance to the Texas State Flag:* "Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible." The pledges to the flags were recited.
4. *Statement regarding the presence of a Quorum of Commissioners:* Mr. Tatom stated that with the presence of 4 commissioners a quorum existed to conduct District business. Present were Mr. Tatom, Mr. Bucky Brady, Ms. Pam Mc Gregor, and Ms. Joanne Hanifan
5. *Recognition of Guests:* Mr. Tatom recognized the presence of Mr. Ron Munos, Councilor, City of Granite Shoals and Assistant Chief Tom Campbell of the Granite Shoals Fire Department.
6. *Ask for Citizen's comment and input. No action, including discussion or deliberation, will be undertaken at this time:* No comments were made.
7. *Discussion with Pct. 1 County Commissioner Jim Luther:* Commissioner Luther did not attend.
8. *Discussion and/or action on the Monthly Contract Report:*
 - a. *Chief Austin Stanphill, Granite Shoals Fire Department*
 - i. *Monthly Reports for October and November:* The reports were not available. Ass't Chief Campbell reported that they had a meeting with TxDOT regarding the installation of a light along RR 1431. Mr. Munos asked who paid for the light. AC Campbell did not know but thought the City might have to pay for the light. AC Campbell referred to his experience in Jonestown and said even with a light it was still very dangerous to enter from the station onto RR. 1431. Installation took two years and cost \$260,000.
9. *Reading and Acceptance of the Minutes of the November 2021 meeting:* The minutes were read and approved.
10. *Reading and Acceptance of Treasurer's Report:*
 - a. *See Monthly Reports for Account Status:* Mr. Brady went over the totals in the various accounts with a total of \$386,760.15.
 - b. *Pending Bills:* We received a bill from Ms. Tami Griffin for \$50.00. The quarterly payment to the City of Granite Shoals for \$60,325.00 is due in January. BCAD sent a letter with the quarterly payment amounts for 2022 for \$1049.84 per quarter. Ms. Hanifan moved and Ms. McGregor seconded a motion to approve the report and to pay Ms. Griffin's bill. Motion carried. Mr. Brady noted that the payment for the City of Granite Shoals will be paid from the First Capital Bank account as there will not be sufficient funds in the operating account. Approval to pay this bill was previously approved. Ms. Hanifan moved and Ms. McGregor seconded the motion to approve the payments to BCAD for 2022. Motion carried.
 - c. *Reimbursements/ Banking Matters/ Other Money Related Items:* Mr. Hanifan reported on a story regarding BCADs new building and the notice that the costs will be shared proportionally with the agencies that use BCAD's services.
11. *Discussion and/or action on Budget for Fiscal Year 2022: (Tatom, Brady)*
 - a. *Answering Service/Credit Card:* New cards were passed out to Mr. Tatom, Mr. Brady and Ms. Hanifan. Ms. Hanifan will try the card with the answering service.
 - b. *Dispatch:* AC Campbell will look into why we haven't received a proposal from the Marble Falls Dispatch Center.
12. *Discussion and/or action on the Existing Contracts:*
 - a. *City of Granite Shoals for time period FY 2019 to FY 2023:* Nothing to report.
 - b. *Tabor & Burnett:* Mr. Brady reported that Ms. Tabor is working on the audit and she has all the information she needs.
13. *Discussion and/or action on communications from Legal Counsel:* No contact was made.
14. *Discussion and/or action regarding ESD concerns on LCRA and Lake LBJ:* It was mentioned that LCRA will probably not lower the lake until 2024.
15. *Discussion and/or action on training for Commissioners:* None to report.
16. *Discussion and/or action on public interaction by Commissioners:* None to report

17. *Discussion and/or action on incoming mail:* Ms. Hanifan went over the mail received this month. It was all passed on to Mr. Brady.

- a. BCAD
 - i. Tax Collection Activity for 11/1 to 11/15 for \$9,612.51
 - ii. Tax Collection Activity for 11/16 to 11/30 for \$10,162.62
 - iii. Quarterly payment schedule for payments of \$1049.84 starting January 1, 2022
- b. Bills
 - i. Bill from Tami Griffin for \$50.00
- c. Banks
 - i. Security State Bank & Trust
 - 1. Monthly Statement for September – Balance of \$10,760.50
 - ii. BankcorpSouth
 - 1. Monthly Statement for September – Balance of \$39,466.91
 - iii. TIB-The Independent Bankersbank
 - 1. Sent to each commissioner and ESD #3
 - a. New Credit Card
 - b. Letter regarding change of address for old address
 - c. Letter regarding change of address for new address
- d. Hasting Humans, Christmas card

18. *Internal Items and Establish tasks for next meeting:*

- a. All must close out any outstanding reimbursements.
- b. Chief Campbell will contact Marble Falls Dispatch regarding the proposal.

19. *Discussion and/or action on establishing time, date and location of next meeting:*

- a. The next meeting will be on January 13, 2022 starting at 2:00 p.m.

20. *Close meeting:* Mr. Tatom closed the meeting at 12:22 p.m.

Joanne Hanifan, Secretary ESD #3