

Burnet County ESD #3 Meeting Minutes
Friday, November 12, 2021 Starting at 2:00 PM
Granite Shoals Fire Department
8410 West RR 1431, Granite Shoals, TX

Note: Date of Meeting was Changed to Friday as November 11th was Veteran's Day

1. *Call to Order:* President Steve Tatom called the meeting to order at 2:00 p.m.
2. *Pledge of Allegiance to the flag of the United States of America*
3. *Pledge of Allegiance to the Texas State Flag:* "Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible." The pledges to the flags were recited.
4. *Statement regarding the presence of a Quorum of Commissioners:* Mr. Tatom stated that since there were three District commissioners present that a quorum existed to conduct District business. Present were Mr. Tatom, Mr. Bucky Brady and Ms. Joanne Hanifan. Ms. Pam McGregor had a scheduling conflict with the change of the meeting date.
5. *Recognition of Guests:* Mr. Tatom recognized Chief Austin Stanphill of the Granite Shoals Fire Department.
6. *Ask for Citizen's comment and input. No action, including discussion or deliberation, will be undertaken at this time:* Chief Stanphill reported that the Department had moved the boat to the front of the station as part of the "Fill the Boat/Car" effort by the Police and Fire Department to gather gifts for Christmas. Any deposits will be removed each day.
7. *Discussion with Pct. 1 County Commissioner Jim Luther:* Commissioner Luther did not attend.
8. *Discussion and/or action on the Monthly Contract Report:*
 - a. *Chief Austin Stanphill, Granite Shoals Fire Department*
 - i. *Monthly Report for October:* Chief Stanphill noted that the record management process was being transferred to a new system and therefore he was unable to write a report for last month. He anticipated that the report would be very similar to the September report.
 - ii. Chief Stanphill went over the budget summary and answered any questions. The figures that were in excess represent the addition of new personnel and their equipment needs. He also noted that the sum amount included the costs for the EMS contract.
 - iii. Chief Stanphill reported that he had a meeting upcoming with the Commissioner and with TDOT over the proposed light to be installed in front of the station.
9. *Reading and Acceptance of the Minutes of the October 2021 meeting:* The minutes were read. Mr. Tatom moved and Ms. Hanifan seconded the motion to accept the minutes. Motion carried.
10. *Reading and Acceptance of Treasurer's Report:*
 - a. *See Monthly Reports for Account Status:* Mr. Brady indicated that the new budget was included in the report.
 - b. *Pending Bills:* We received two bills, one from Mr. Ken Campbell for \$200.00 and one from Ms. Tami Griffin for \$50.00
 - c. *Reimbursements/ Banking Matters/ Other Money Related Items:* Mr. Brady reported that he had visited with Ms. Charity Tabor about needed information for the audit. He would provide the needed information for our contractors Mr. Campbell and Ms. Griffin. Ms. Tabor will get the minutes from the web site. Mr. Tatom moved that we pay the two bills and accept the report as presented. Ms. Hanifan seconded the motion. Motion carried.
11. *Discussion and/or action on Budget for Fiscal Year 2022: (Tatom, Brady)*
 - a. *Answering Service/Credit Card:* The issues with the cards have been dealt with and Ms. Hanifan will work on the answering service.
 - b. We are still awaiting the contract from Marble Falls Dispatch.
12. *Discussion and/or action on the Existing Contracts:*
 - a. *City of Granite Shoals for time period FY 2019 to FY 2023:* Nothing to report.
 - b. *Tabor & Burnett-* Mr. Brady is working with Ms. Tabor.
13. *Discussion and/or action on communications from Legal Counsel:* None to report.
14. *Discussion and/or action regarding ESD concerns on LCRA and Lake LBJ:* Mr. Tatom noted that LCRA will not be lowering lake level this year.

15. *Discussion and/or action on training for Commissioners:* Notice for the SAFE-D conference has been sent out. Ms. Hanifan noted that she had emailed SAFE-D information to add Ms. McGregor to our listing.
16. *Discussion and/or action on public interaction by Commissioners:* Nothing to report.
17. *Discussion and/or action on incoming mail:* Ms. Hanifan noted that the mail had been transferred to Mr. Brady.
 - a. BCAD
 - i. Tax Collection Activity for 10/1 to 10/15 for \$3401.77
 - ii. Tax Collection Activity for 10/16 to 10/31 for \$15,946.34 and \$17.93
 - iii. 2021 Certified Appraisal and Levy Rolls CD
 - b. Bills
 - i. Burns Anderson Jury & Brenner, L.L.P.
 1. Bill from Mr. Campbell for \$200.00
 - ii. Bill from Tami Griffin for \$50.00
 - c. Banks
 - i. Security State Bank & Trust
 1. Monthly Statement for October – Balance of \$10,760.50
 - ii. BancorpSouth
 1. Monthly Statement for October – Balance of \$14,514.39
18. *Internal Items and Establish tasks for next meeting:*
 - a. Ms. Hanifan to check with Ms. Griffin about updating the names on the web site in the contact section.
19. *Discussion and/or action on establishing time, date and location of next meeting:*
20. The next meeting will be on December 9, 2021 starting at 2:00 p.m.
21. *Close meeting:* Mr. Tatom adjourned the meeting at 2:18 p.m.

Submitted by:
Joanne Hanifan, Secretary ESD #3