

Burnet County ESD #3 Meeting Minutes
Thursday, August 12 Starting at 2:00 PM
Granite Shoals Fire Department
8410 West RR 1431, Granite Shoals, TX

1. *Call to Order:* President Steve Tatom called the meeting to order at 2:00 p.m.
2. *Pledge of Allegiance to the flag of the United States of America*
3. *Pledge of Allegiance to the Texas State Flag:* “Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.” The pledges to the flags were recited.
4. *Statement regarding the presence of a Quorum of Commissioners:* Mr. Tatom states that four Commissioners were present and that includes the newly appointed Commissioner Ms. Pam McGregor. Also present were Mr. Bucky Brady and Ms. Joanne Hanifan. And thus, a quorum exists to conduct District business
5. *Recognition of Guests:* Mr. Tatom recognizes the presence of Councilor Ron Munos, City of Granite Shoals, Pct. 1 Commissioner Mr. Jim Luther and Chief Austin Stanphill, Granite Shoals Fire Department.
6. *Ask for Citizen’s comment and input. No action, including discussion or deliberation, will be undertaken at this time:* Chief Stanphill noted that there will be COVID 19 vaccination clinics throughout the County. Mr. Munos reported that HL Crisis Center will have free, drive up, fast testing for COVID19 on Tuesdays and Thursdays from 10 a.m. to 2 p.m.
7. *Discussion with Pct. 1 County Commissioner Jim Luther:* Commissioner Luther announces that on October 16 there will be a hazardous waste collection day at the Recycling center on FM 963. Pesticides, oil-based paints, metals, televisions, are some of the items to be collected. Flyers will be out shortly. Due to the issues that arose with trains blocking RR 120 at Crider Road, the County is working to build a road on 6.31 donated acres that will offer an alternative route. The new speeds limits on RR 1431 by TX Dot are progressing. As currently proposed the speed limit will be 50 mph from Granite Shoals to over Lookout Mt. and 45 mph from Lookout Mtn. to the bridge over the Colorado River. The County is working with the new area Train Master to repair the uneven track crossing on RR 120 just west of RR 122. Mr. Luther encouraged people to call the Sheriff’s Department if they are noting speeding issues along some of the County roads. This starts a record of speeding issues. Mr. Luther noted that TX Dot is looking at the traffic that could be generated from the Big Creek development off of RR 1431. Mr. Luther reported that they have not been able to do very little of the road work that had been originally scheduled for 2021 as the damage repair from the February storm has taken priority. The budget process continues at the County level.
8. *Discussion and/or action on the Monthly Contract Report:*
 - a. *Chief Austin Stanphill, Granite Shoals Fire Department*
 - i. *Monthly Report:* Chief Stanphill went over the monthly report for July. There were 138 calls, 105 of them were emergency calls. The boat is parked out front for another “Fill the Boat” campaign to fill the boat with school supplies for local children. The new boat need a few items replaced, and is being cleaned and prepared for use. The Fire Department budget requests are for a new squad car/truck, repair to the parking lot and a generator for the station. Most City departments did not have back up generators when the February ice storm took out the electrical grid. Budget requests for replacement of 20-year-old plus trucks continues to be a budget issue. There are additional issues with the time limitations for part time paid firefighters. They are working on ways to extend the time constraints so the firefighters can work more paid hours.
9. *Reading and Acceptance of the Minutes of the July 8, 2021 meeting:* The minutes were read. There was a question regarding the comment on the roads in Big Creek. Chief Stanphill responded that some of the roads may be too steep for the large fire trucks. Mr. Brady moved and Mr. Tatom seconded the motion to accept the minutes as read. Motion carried.
10. *Reading and Acceptance of Treasurer’s Report:*
 - a. *See Monthly Reports for Account Status:* Mr. Brady went over the treasurer’s report and the account balances. There was a question as to why we had accounts in different banks. Mr. Brady responded that is due to the FCIA insurance limits.

- b. *Pending Bills*: A bill was received from Ms. Tami Griffin for \$25.00 for work on the web site. Mr. Brady had paid the bill for our liability insurance even though a paper bill had not been received separate from the information on the policy statement
 - c. *Reimbursements/ Banking Matters/ Other Money Related Items*:
 - i. *Monthly Bills/ Credit Card*: Mr. Tatom is working on getting our cards. We still have not received them. Ms. McGregor moved and Ms. Hanifan seconded that the treasurer's report be accepted. Motion carried.
11. *Discussion and/or action on Budget for Fiscal Year 2021*: Nothing to report.
- a. *Answering Service*: Awaiting arrival of the credit cards to proceed.
12. *Discussion and/or action on Budget for Fiscal Year 2022*:
- a. *Discussion and/or action on proposed tax rate for 2022*: Mr. Tatom went over the adopted budget for Ms. McGregor's benefit and then lead us on a review of the budget process for FY 2022. In discussions with Mr. Campbell, the District's lawyer; Mr. Hemphill, Burnet County Assessor; and Mr. Looney, City Manager of Granite Shoals, it was determined that the District was such a small taxing unit that many of the requirements of SB2 of 2019 do not apply. Additionally subsequent bills have been passed to simplify the budget process for very small taxing units. The basic process for the District is to propose a rate that will meet our budget needs. The public review process occurs at the meeting when we accept the rate. Ms. Hanifan moved and Mr. Brady seconded that we propose a rate not to exceed 0.066 per \$100 assessed value. After some discussion, Ms. Hanifan revised her motion to set the proposed rate at not to exceed 0.0700 per \$100 assessed valuation. Mr. Brady seconded the motion and the motion carried. Mr. Tatom will have the proposed rate notice published in the newspaper at least 7 days prior to our next meeting. Ms. Hanifan will have the information put on our web site.
 - b. *Additional Budget Issues*:
 - i. *Dispatching Service*: Chief Stanphill stated that the Fire Department is looking to redo its contact for dispatching services. The current process with two dispatching units, one county based and one in Marble Falls, can result in confusion and conflicting communications. Redoing the contract may result in additional costs to the Fire Department.
 - ii. *Radio Subscription Fees*: Chief Stanphill also stated that a letter was being sent out from Judge Oakley that the County will no longer be paying for the monthly subscription fees for the radios and the fees will be billed to the individual ESD's. Chief Stanphill noted that VFD's do not pay for dispatch services. GSFD currently has at least 16 radios. Chief Stanphill is not certain as to the cost for the subscription fee.
13. *Discussion and/or action on the Existing Contracts*:
- a. *City of Granite Shoals for time period FY 2019 to FY 2023*: None to report.
 - b. *Tabor & Burnett*: Mr. Brady noted that the engagement letter has from Tabor & Burnett has not yet been received.
14. *Discussion and/or action on communications from Legal Counsel*: Mr. Tatom had lots of discussions with Mr. Campbell regarding the budget process, mainly about the public's right to petition for an election.
15. *Discussion and/or action regarding ESD concerns on LCRA and Lake LBJ*: Mr. Tatom noted that there are reports of zebra mussels impacting people's lake intake water systems.
16. *Discussion and/or action on training for Commissioners*: There was a brief discussion on the Commissioner's continuing education requirements and the SAFE-D annual conferences.
17. *Discussion and/or action on public interaction by Commissioners*: Nothing to report.
18. *Discussion and/or action on incoming mail*: Ms. Hanifan went over the mail that was received this past month. Most was handed over to Mr. Brady for action and filing.
- a. BCAD
 - i. Tax Collection Activity for 6/16 to 6/30 for \$764.52
 - ii. Tax Collection Activity for 7/1 to 7/15 for \$1315.79
 - iii. Tax Collection Activity for 7/16 to 7/30 for \$696.77
 - iv. Certification of 2021 Appraisal Roll – Taxable Value 413556325, Adjusted 406,714,580
 - b. Security State Bank & Trust
 - i. Monthly Statement for July – Balance of \$10,760.50

BankcorpSouth

- ii. Monthly Statement for June – Balance of \$132,400.06
 - iii. Monthly Statement for July – Balance of \$73648.17
 - c. Tami Griffin – Invoice for July for \$25.00
19. *Internal Items and Establish tasks for next meeting:*
- a. Officer election at next meeting
 - b. Mr. Tatom and Ms. Hanifan will see to the proper publishing of the proposed rate adoption notices.
 - c. Dispatch issue needs to be addressed for budget purposes
 - d. It was determined that Ms. McGregor is completing Mr. Schappe's term and will need to re-apply for appointment in December 2021 for a two-year term starting in January 2022.
20. *Discussion and/or action on establishing time, date and location of next meeting:*
- a. The next meeting will be on September 9, 2021 starting at 2:00 p.m.
21. *Close meeting:* Mr. Tatom adjourned the meeting at 3:37 p.m.

Joanne Hanifan, Secretary ESD #3