

Burnet County ESD #3 Meeting Minutes
Friday, July 9, 2021, Starting at 2:00 PM
Granite Shoals Fire Department
8410 West RR 1431, Granite Shoals, TX

1. *Call to Order:* President Steve Tatom called the meeting to order at 2:00 p.m.
2. *Pledge of Allegiance to the flag of the United States of America*
3. *Pledge of Allegiance to the Texas State Flag:* “Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.” The pledges to the flags were recited.
4. *Statement regarding the presence of a Quorum of Commissioners:* Mr. Tatom stated that there were three commissioners present therefore a quorum existed to conduct District business. Present were Mr. Tatom, Mr. Bucky Brady and Ms. Joanne Hanifan.
5. *Recognition of Guests:* Mr. Tatom welcomed Granite Shoals City Councilman Ron Munos to the meeting. Also in attendance were Ms. Pam McGregor of Shady Acres, and Chief Austin Stanphill of the Granite Shoals Fire Department.
6. *Ask for Citizen’s comment and input. No action, including discussion or deliberation, will be undertaken at this time:* No Comments were made.
7. *Discussion with Pct. 1 County Commissioner Jim Luther:* Commissioner Luther did not attend.
8. *Discussion and/or action on the Monthly Contract Report:*
 - a. *Chief Austin Stanphill, Granite Shoals Fire Department*
 - i. *Monthly Report for June 2021-* The report for June 2020 was corrupted so only the report for the current year was offered. Chief Stanphill reported that they were achieving their scheduling needs with 4 fire fighters per shift. The burn ban had been lifted. There were no structure fires last month. Chief Stanphill noted that electrical vehicle (EV) fires were becoming more of an issue. Now they just let the fire burn itself out. The department needs more information from the manufacturers regarding the materials used so that they use the proper materials to put out the fire. The Department is not prepared to handle these types of fires. This is true for almost all fire departments. The new boat has salt water use issues that were not anticipated. One firefighter was out with COVID-9 exposure and there were no injuries last month. Chief Stanphill is still looking at creating a part time Fire Code/ Fire Marshall position to deal with issues related to growth in the area. He noted there is more business in the city and new subdivisions are being developed. For example, the new Big Creek development has only provided for 3 water hydrants for a large subdivision. Often roads are not adequate for fire engines and tankers.
 - ii. *Implementing a Fire Code in the District-* Chief Stanphill asked that the District consider implementing a fire code for the District. Currently actions are limited to what is allowed under County rules. The District could establish a code that provides more direction for new sub-divisions and developments. Chief Stanphill noted that Spicewood ESD has a fire code.
9. *Reading and Acceptance of the Minutes of the June 10, 2021 meeting:* The minutes were read. Mr. Brady moved and Mr. Tatom seconded to accept the minutes as read. Motion passed.
10. *Reading and Acceptance of Treasurer’s Report:*
 - a. *See Monthly Reports for Account Status:* See Report. Mr. Brady went over the monthly report.
 - b. *Pending Bills:* Bills were received from Ms. Tami Griffin for \$25.00 and from VFIS for our insurance for \$2318. The City and BCAD were paid at the beginning of the month as previously approved. Ms. Hanifan moved and Mr. Tatom seconded that the bills be paid and the treasurer’s report accepted. Motion passed.
 - c. *Reimbursements/ Banking Matters/ Other Money Related Items:*
 - i. *Monthly Bills/ Credit Card:* There was a problem with the mailing address which is being resolved.
 - ii. *Policy renewal from VFIS of Texas:* Renewal was approved.
11. *Discussion and/or action on Budget for Fiscal Year 2021:* Mr. Brady reported no changes needed.
 - a. *Answering Service:* Still a work in progress. Awaiting the credit cards arrival before we can proceed.

12. *Discussion and/or action on Budget for Fiscal Year 2022:* There was a discussion on a proposed rate for the next year based upon figures provided by Mr. Brady. Final figures will come from BCAD at the end of the July. Mr. Brady moved and Mr. Tatom seconded that the budget for Fiscal Year 2022 be accepted as submitted. Motion carried. We are awaiting further information from BCAD regarding the various figures as required by law
13. *Discussion and/or action on the Existing Contracts:* Nothing to report.
 - a. *City of Granite Shoals for time period FY 2019 to FY 2023*
 - b. *Tabor & Burnett*
14. *Discussion and/or action on communications from Legal Counsel:* Nothing to report.
15. *Discussion and/or action regarding ESD concerns on LCRA and Lake LBJ:* Nothing to report. Chief Stanphill noted that it had been a quieter 4th celebration than previous years. Had one case of carbon monoxide poisoning with a child resting in the rear of the boat near the engine. Everyone was fine once they got to shore.
16. *Discussion and/or action on training for Commissioners:* Ms. Hanifan distributed some information on the SAFE-D event in Fort Worth in September. It was noted that the annual SAFE-D Conference was going to be in Round Rock at the Kalahari Resort early next year.
17. *Discussion and/or action on public interaction by Commissioners:* Nothing to report.
18. *Discussion and/or action on incoming mail:* Ms. Hanifan went over the mail which had been handed over to Mr. Brady.
 - a. BCAD
 - i. Tax Collection Activity for 6/1 to 6/15 or \$1426.97 and \$0.38
 - ii. Notice of Public Hearing for 2022 Proposed Budget
 - b. Security State Bank & Trust
 - i. Monthly Statement for June – Balance of \$10,760.50
 - ii. CD renewal notice, current balance of \$40,231.29
 - c. TIB- The Independent Bankersbank
 - i. Letter to ESD 3 Comm. Regarding change of address
 - d. Invoice from Ms. Tami Griffin for \$25.00
19. *Internal Items and Establish tasks for next meeting:*
 - a. There will be budget hearing next week for Granite Shoals
 - b. We are awaiting information from BCAD for setting the rate
 - c. Ms. Hanifan still working on the Answering service
 - d. Mr. Tatom will follow up on the credit cards.
 - e. Mr. Tatom will address the public notice needs
20. *Discussion and/or action on establishing time, date and location of next meeting:*
 - a. The next meeting will be on August 12, 2021 starting at 2:00 p.m.
21. *Close meeting:* Mr. Tatom closed the meeting at 2:58 p.m.

Joanne Hanifan, Secretary ESD #3