

Burnet County ESD #3 Meeting Minutes
Thursday, September 9 Starting at 2:00 PM
Granite Shoals Fire Department
8410 West RR 1431, Granite Shoals, TEXAS
Corrected per Mtg on 10/14/2021

1. *Call to Order:* President Steve Tatom called the meeting to order at 2:07 p.m.
2. *Pledge of Allegiance to the flag of the United States of America*
3. *Pledge of Allegiance to the Texas State Flag:* "Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible." The pledges to the flags were recited.
4. *Statement regarding the presence of a Quorum of Commissioners:* Mr. Tatom stated that there were four commissioners present therefore a quorum existed to conduct ESD #3 business. Present were Mr. Tatom, Ms. Pam McGregor, Mr. Bucky Brady and Ms. Joanne Hanifan.
5. *Recognition of Guests:* Mr. Tatom recognized the presence of Chief Austin Stanphill of the Granite Shoals Fire Department. (Pct. 1 Commissioner Jim Luther arrived after this item.)
6. *Ask for Citizen's comment and input. No action, including discussion or deliberation, will be undertaken at this time:* No comments were made.
7. *Discussion with Pct. 1 County Commissioner Jim Luther:* Commissioner Luther announced that the waste collection date will be Oct 16 at the collection center north of the City of Burnet. Information about the event is available. Items to be collected include paint, pesticides, tires, electronics. He expects the road crews to continue working through September, October and November, stating that there were lots of winter projects on his list. Mr. Luther noted that there are 1100 people moving in to Texas every day and talked about a 254-lot development at the Burnet/Lampasas County line in an area with little established infrastructure. Mr. Luther noted that the budget process is continuing and they do not expect a raise in the tax rate. The new growth that is occurring throughout the County will show up in the tax base next year. The burn ban discussion is an on and off again situation, just when it gets dry enough to warrant a burn ban, we get a bit of rain. The rain that we have gotten this year has slowed down the road work. Commissioner Luther talked with TX DOT regarding the speed limits along RR 1431 and the process of reducing the current speeds is moving forward. He also discussed the need for turn lanes at several community entrances. Mr. Brady asked if the work was finished on CR 120 and Mr. Luther replied that there was a bit more to do in topping some rough patches. In response to another question from Mr. Brady, Commissioner Luther stated that the donation of 6 acres of land by the Collier family for an alternate road has passed through the County Court. Mr. Luther expects work on the alternate route to start mid-summer of next year. He noted that he had been working on this project for several years and that incident when the train blocked CR 120 spurred it forward.
8. *Discussion and/or action on the Monthly Contract Report: (Tatom)*
 - a. *Chief Austin Stanphill, Granite Shoals Fire Department*
 - i. *Monthly Report for August:* Chief Stanphill went over the monthly report. He now includes information on the number of overlapping calls that occur each month. An overlapping call is when the Fire Department is toned out on a call while they are still responding to any earlier call. There are some minor issues with some of the equipment that are being addressed. The City of Granite Shoals budget for next year will include funding for a new squad truck, repaving/repair of the parking lot, a back-up generator for the Station, and some pay enhancement for fire fighters tied to certificate status.
9. *Reading and Acceptance of the Minutes of the August 2021 meeting:* Mr. Brady moved and Ms. McGregor seconded the motion to accept the minutes for August as read. The motion carried.
10. *Reading and Acceptance of Treasurer's Report:*
 - a. *See Monthly Reports for Account Status:* Mr. Brady went over the status of the accounts as presented in the treasurer's report. He noted that he needed to contact the banks to update his report with the quarterly interest earned by the CDs.
 - b. *Pending Bills:* Mr. Brady noted that we received a \$75.00 invoice from Ms. Tami Griffin for work on the web site and a bill for \$160.00 from Mr. Ken Campbell for answering questions from Mr. Tatom regarding the rate process. We also received a reminder that the fourth payment of

\$840.32 to BCAD was due on Oct 1, 2021. This payment had been previously approved for payment. Ms. Hanifan moved that the treasurer's report be approved and that the bills be paid. Mr. Tatom seconded the motion and it carried. Mr. Brady moved that the FY 2022 payments to the City of Granite Shoals be approved for a total of \$241,300.00 to be paid quarterly at \$60,325.00 per quarter. Ms. Hanifan seconded the motion and the motion carried.

c. *Reimbursements/ Banking Matters/ Other Money Related Items:*

i. *Monthly Bills/ Credit Card*

1. Three credit cards are here. Mr. Brady tried to register his card but could not get it to work. Mr. Tatom will try and then contact the bank for assistance. He will also contact the bank to get Ms. McGregor a card.

11. *Discussion and/or action on Budget for Fiscal Year 2021:*

- a. *Answering Service:* Ms. Hanifan will submit the form for the service and have it charged to the card.

12. *Discussion and/or action on Budget for Fiscal Year 2022:*

a. *Discussion and/or action on proposed tax rate for 2022*

- i. *Dispatch Contract Issues:* Chief Stanphill reviewed the issues with the existing two system dispatching process. He requested that ESD #3 adopt Marble Falls as it dispatching center for calls in the District. Calls would still be dispatched from the County system as needed. Chief Stanphill presented an estimated cost for the service of \$5395 to be paid quarterly. Mr. Tatom asked if the quarterly fee would be based upon the number of actual calls or on an estimate of the expected number of calls. Chief Stanphill is to get more information regarding how this would work. He suggested that he arrange for someone from Marble Falls dispatch be present at the next meeting to answer our questions. In anticipation of this switch funds to pay for dispatching service have been budgeted in the annual budget for the last several years.
- ii. *Radio Subscription Fee Issues:* Commissioner Luther reported that the County is switching payment of the radio fees to the local ESDs. He asked where the bill should be sent and Chief Stanphill and Mr. Tatom agreed that the bill should be sent to the City of Granite Shoals.
- iii. *Establishing the ESD tax rate for 2022-* Mr. Tatom provided graphs showing the changes over time in the amount the District has paid to the City of Granite Shoals for fire protection and first responder service and the tax rate established each year. Discussion ensued regarding the rate that we would need to meet our budget needs. It was noted that we had published a notice in the newspaper that the rate would not exceed \$0.07 per \$100 evaluation which would be an increase over our No New Taxes figure by 27%. After discussing a list of possible rates to meet our budgeted needs, Ms. Hanifan moved that we set our rate for the next year at \$0.066 per \$100 evaluation. This would provide sufficient funds to meet our proposed budget of \$267,540.00 for FY 2022. Ms. McGregor seconded the motion and the motion carried by a vote of 4-0.

13. *Discussion and/or action on the Existing Contracts:*

- a. *City of Granite Shoals for time period FY 2019 to FY 2023* Nothing to report.
- b. *Tabor & Burnett:* Mr. Brady received the engagement letter and will sign and return it to Tabor and Burnett.

14. *Discussion and/or action on communications from Legal Counsel:* Mr. Tatom reported that he had talked to Mr. Campbell about a minor item.

15. *Discussion and/or action regarding ESD concerns on LCRA and Lake LBJ:* Nothing to report.

16. *Discussion and/or action on training for Commissioners:* It was noted that the next SEFE-D conference will be at the Kalahari Resort in Round Rock in February 2022.

17. *Discussion and/or action on incoming mail:* Ms. Hanifan briefly went over the mail received this past month and handed it over to Mr. Brady.

a. BCAD

- i. Tax Collection Activity for 8/1 to 8/15 for \$536.65 and \$2.16
- ii. Tax Collection Activity for 8/16 to 8/31 for \$227.86 and \$0.95
- iii. Reminder for 4th quarter payment of \$840.32, due October 1, 2021

b. Bills

- i. Burns Anderson Jury & Brenner, L.L.P.

1. Bill from Mr. Campbell for \$160.00
 - ii. Bill from Tami Griffin for \$75.00
 - c. Banks
 - i. Security State Bank & Trust
 1. Monthly Statement for August – Balance of \$10,760.50
 - ii. BankcorpSouth
 1. Monthly Statement for August – Balance of \$72,459.94
 - iii. TIB – The Independent Bankersbank
 1. Four letters regarding change of address; to Brady, Hanifan, Tatom and ESD #3
 - d. Tabor & Burnett: Engagement letter for audit, Mr. Brady to handle.
18. *Internal Items and Establish tasks for next meeting:*
 - a. Election of Officers-Ms. McGregor was elected to the position of Vice President for the remainder of the year.
 - b. Chief Stanphill will arrange a presentation on Marble Falls Dispatch and the costs for the District.
19. *Discussion and/or action on establishing time, date and location of next meeting:*
 - a. The next meeting will be on October 14, 2021 starting at 2:00 p.m.
20. *Close meeting:* Mr. Tatom adjourned the meeting at 3:18 p.m.

Joanne Hanifan, Secretary ESD #3