

Burnet County ESD #3 Meeting Minutes (Corrected)
Thursday, October 8, 2020, Starting at 2:00 PM
Granite Shoals Fire Department
8410 West RR 1431, Granite Shoals, TX

1. *Call to Order:* President Steve Tatom called the meeting to order at 2:00 p.m.
2. *Pledge of Allegiance to the flag of the United States of America*
3. *Pledge of Allegiance to the Texas State Flag:* "Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible." The pledges to the flags were recited.
4. *Statement regarding the presence of a Quorum of Commissioners:* Mr. Tatom stated that all five Board Commissioners were present and thus a quorum existed to conduct District business. Present were Mr. Jerry Shappe, Ms. Terri Enloe, Mr. Bucky Brady, and Ms. Joanne Hanifan.
5. *Recognition of Guests:* Mr. Tatom recognized the following guests: Mr. Jim Davant, Councilmember, City of Granite Shoals, Commissioner Jim Luther, Burnet County Precinct 1; and Chief Austin Stanphill, Granite Shoals Fire Department.
6. *Ask for Citizen's comment and input. No action, including discussion or deliberation, will be undertaken at this time:* The annual Christmas Outreach Annual BBQ will take place Oct 24 from 11 to 2. Chief Stanphill mentioned that the Granite Shoals "Fill the Boat" campaign has started and the boats are located at the Fire Station and at the Police Department. Trunk or Treat will be held at the City facility on October 31 from 4 to 6 p.m. Fire Prevention week has been cancelled and also National Night Out.
7. *Discussion with Pct. 1 County Commissioner Jim Luther:* Commissioner Luther noted that the County has started the new budget cycle. Road work continues but there are material and supplies issues. The Commissioners are working on how to disburse the \$5000 for VFD use for use in training and incidental expenses and mutual aid costs. They are watching the burn ban closely. There have been some issues with County and State road interfaces that they are working to resolve. Mr. Tatom asked what impact COVID19 has had on the County budget. Mr. Luther responded that the impact has been minimal due to federal money. Mr. Tatom asked about the infection rate for the County and Mr. Luther responded that the information comes from the State and at last report was 83 to 86 new cases. There were some clusters and some at the Jail. Generally, the numbers look good.
8. *Discussion and/or action on the Monthly Contract Report:*
 - a. *Chief Austin Stanphill, Granite Shoals Fire Department*
 - i. *Monthly Report for September:* See Report. Chief Stanphill noted that the burn ban had been lifted. They had 20 overlapping calls in September. They had one triple call which is rare. All the gear has been cleaned and is in good order. They have hired 5 of the 8 applicants for the new firefighter positions. The interviews went well, the applicants were from all over the area. Chief Stanphill noted that, overall, it has been a light fire season to date. Chief Stanphill said that the Burnet County Fire Departments are looking to get more involved with the Texas Intrastate Fire Mutual Aide System (TIFMAS). This program provides support for large fires in and out of state. The Burnet County Fire Chiefs are looking to see how the local departments can get qualified to participate and what training is necessary.
9. *Reading and Acceptance of the Minutes of the September 10 meeting:* Ms. Enloe moved and Mr. Schappe seconded the motion to accept the minutes as read and corrected. Motion carried.
10. *Reading and Acceptance of Treasurer's Report:*
 - a. *See Monthly Reports for Account Status:* See report. Mr. Brady reported that he has a discrepancy between Quick Books and the bank statements of \$1,122.92 for the end of the year. Ms. Enloe moved and Mr. Schappe seconded the motion of accept the Treasurer's report.
 - b. *Pending Bills:* There are two pending bills, one from Ms. Griffin for \$75.00 for working on the web site and one from Mr. Campbell for \$20.00. Ms. Hanifan moved and Ms. Enloe second the motion to authorized payment of the bills. Motion carried.
 - c. *Reimbursements/ Banking Matters/ Other Money Related Items:* Mr. Brady noted that he and Mr. Tatom will have to go to the bank to re-authorize the CD. Mr. Brady noted that our expenses were over our collections. We received \$201,259.41 in tax revenue or about \$5000 less than anticipated.

11. *Discussion and/or action on Budget for Fiscal Year 2021:*
 - a. *Adjustments needed from additional funds authorized on Sept 3:* The funds have been authorized but we are awaiting the revision of the contract before releasing the funds. The City is modifying the contract.
 - b. *Status and Update on web site development:* In the discussion regarding the need for a specific phone number for the ESD, it was suggested we investigate a cloud based answering service. The Fire Station does not use land lines except to their fax machine. Ms. Griffin submitted a bill for 3 hours of work for the preceding month.
12. *Discussion and/or action on the Existing Contracts:*
 - a. *City of Granite Shoals for time period FY 2019 to FY 2023:* The City is taking the lead in making the necessary contract changes to include the authorized increase for the 6 new positions.
 - b. *Tabor & Burnett:* Mr. Brady reported that he is providing the necessary items to Ms. Tabor, and that Ms. Hanifan will send the minutes.
13. *Discussion and/or action on communications from Legal Counsel:* Mr. Tatom noted that he had sent the tax rate form to BCAD.
14. *Discussion and/or action regarding ESD concerns on LCRA and Lake LBJ:* Nothing to report.
15. *Discussion and/or action on training for Commissioners:* Ms. Enloe reported that she had taken an Open Meeting Act class.
16. *Discussion and/or action on public interaction by Commissioners:* None to report.
17. *Discussion and/or action on incoming mail:* Ms. Hanifan went over the mail received this month. She passed the mail along to Mr. Brady.
 - a. BCAD
 - i. Tax Collection Report 9/1 to 9/15 \$182.67
 - ii. Tax Collection Report 9/16 to 9/30 \$65.67
 - iii. Tax Collection for Past Years 17, 18, 19 \$1653.57 and refund of \$31.83
 - b. BancorpSouth
 - i. August Ending Balance \$108,065.17
 - ii. September Ending Balance \$108,757.93
 - c. Security State Bank & Trust
 - i. CD Pre-renewal Notice
 - ii. CD Renewal Notice Current Balance \$40,195.46
 - d. Burns Anderson Jury & Brenner, L.L.P.
 - i. Bill from Mr. Ken Campbell for \$20.00
 - ii. Bill from Ms. Tami Griffin for \$75.00
18. *Internal Items and Establish tasks for next meeting: (All)*
 - a. Mr. Schappe intends to resign due to health issues. Comm. Luther noted that he has received several expressions of interest from citizens regarding a position on the Board. Mr. Schappe was asked to remain on the Board until a replacement can be chosen.
 - b. Ms. Hanifan was asked to inform the Board when the web site is functioning.
19. *Discussion and/or action on establishing time, date and location of next meeting:*
 - a. The next meeting will be on November 12, 2020 starting at 2:00 p.m.
20. *Close meeting:* Mr. Tatom adjourned the meeting at 3:00 p.m.

Joanne Hanifan, Secretary ESD #3