

Burnet County ESD #3 Meeting Minutes
Thursday, November 12, 2020, Starting at 2:00 PM
Granite Shoals Fire Department
8410 West RR 1431, Granite Shoals, TX

1. *Call to Order:* President Steve Tatom called the meeting to order at 2:05 p.m.
2. *Pledge of Allegiance to the flag of the United States of America*
3. *Pledge of Allegiance to the Texas State Flag:* "Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible." The pledges to the flags were recited.
4. *Statement regarding the presence of a Quorum of Commissioners:* Mr. Tatom stated that there were four commissioners present therefore a quorum existed to conduct District business. In attendance were Mr. Bucky Brady, Ms. Terri Enloe, and Ms. Joanne Hanifan. Absent was Mr. Jerry Schappe.
5. *Recognition of Guests:* Mr. Tatom recognized the attending guests. Ms. Elaine Leach, a resident of the Lookout Mountain area, was in attendance at the invite of Chief Austin Stanphill to observe the meeting. Also in attendance were Mr. Jim Davant, Councilman for the City of Granite Shoals and Chief Austin Stanphill, Granite Shoals Fire Department
6. *Ask for Citizen's comment and input. No action, including discussion or deliberation, will be undertaken at this time:* No comments were made.
7. *Discussion with Pct. 1 County Commissioner Jim Luther:* Comm. Luther was unable to attend.
8. *Discussion and/or action on the Monthly Contract Report:*
 - a. *Chief Austin Stanphill, Granite Shoals Fire Department*
 - i. *Monthly Report for October:* Chief Stanphill went over the monthly report for October. He noted that there were 25 overlapping call. The burn ban has been lifted. The bunker gear had been sent for inspection and cleaning. They have been repaired and returned, and back in service. There were 3 firefighters per shift for the entire month. Chief Stanphill noted that the rescue boat was parked in front of the station for donation of gifts. Tim Campbell did all the brisket cooking for the fund raiser. They raised \$12,000. There were minor repair issues on a few of the trucks but all are in service. Mr. Tatom questioned how the purchase of the new bunker gear was done. Chief Stanphill responded that 3 sets of gear were purchased under the approved budget and included wildland gear. The other 5 sets of gear were purchased via the grant. The gear has been sized to the individual firefighters and it takes 4 to 6 months to build. Chief Stanphill reported that he had submitted grant requests for a brush truck, a pumper/tanker, and fire engine and so far, they were still under consideration by the granting agencies. Chief Stanphill noted that they had received some gear from the Marble Falls FD that they donated. Included were auto extractions and back up tools.
9. *Reading and Acceptance of the Minutes of the October 8 meeting:* The minutes from the previous meeting were read and Ms. Enloe moved and Mr. Brady seconded the motion that the minutes be accepted as written. Motion carried.
10. *Reading and Acceptance of Treasurer's Report: (Brady)*
 - a. *See Monthly Reports for Account Status:* See Reports. Mr. Brady went over the monthly treasurers report. He has not resolved the discrepancy reported last month.
 - b. *Pending Bills:* There will two bills received. We owe Mr. Ken Campbell \$80.00 for legal services and we owe Ms. Tami Griffin \$200.00 for work on the web site.
 - c. *Reimbursements/ Banking Matters/ Other Money Related Items:* We received a request for verification from Security State Bank & Trust regarding our CD. It needs to be signed and returned. Ms. Enloe moved and Ms. Hanifan seconded that the treasurer's report be accepted, the verification letter be signed and returned, and the bills be paid. Motion carried.
11. *Discussion and/or action on Budget for Fiscal Year 2021: (Tatom, Brady)*
 - a. *Adjustments needed from additional funds authorized on Sept 3:* We are still waiting on the City as they are taking the lead in making the needed modifications to the contract.
 - b. *Status and Update on web site development:* Ms. Hanifan reported on the progress on the web site. Mr. Tatom asked when it would be ready and Ms. Hanifan responded that she hoped to have it up and running by the end of the month.
12. *Discussion and/or action on the Existing Contracts: (Brady, Tatom)*

- a. *City of Granite Shoals for time period FY 2019 to FY 2023:*
 - i. *Contract Adjustments from Sept 3, 2020 Decisions:* See above.
 - b. *Tabor & Burnett:* Mr. Brady reported that the information requested had been submitted to Ms. Tabor.
13. *Discussion and/or action on communications from Legal Counsel:* None to report.
14. *Discussion and/or action regarding ESD concerns on LCRA and Lake LBJ:* None to report.
15. *Discussion and/or action on training for Commissioners:* No action to report.
16. *Discussion and/or action on public interaction by Commissioners:* None to report.
17. *Discussion and/or action on incoming mail:* Ms. Hanifan noted that the mail had been turned over to Mr. Brady for action and filing.
- a. BCAD
 - i. Tax Collections 9/01 to 9/30 of \$248.34
 - ii. Tax Collections 10/1 to 10/15 of \$ 116.52
 - iii. Tax Collections 10/16 to 10/31 of 519.46
 - iv. Certified Appraisal Roll & Certified Levy Roll
 - b. Banks
 - i. BancorpSouth: Ending Balance of \$59,013.51
 - ii. Security State Bank & Trust
 - 1. Balance as of 9/30/2020: \$10,760.50
 - 2. Balance as of 11/01/2020: \$10,760.50
 - 3. Verification letter on CD
 - c. Bills
 - i. Burns Anderson Jury & Brenner, L.L.P., Ken Campbell for \$80.00
 - ii. Tami Griffin for October for \$200.00
18. *Internal Items and Establish tasks for next meeting:*
- a. Ms. Hanifan is to get the web site up and running ASAP.
 - b. Mr. Brady and Mr. Tatom will sign and return the letter to the Bank.
 - c. Mr. Brady will ensure that Ms. Tabor has all the information that she needs for the audit.
19. *Discussion and/or action on establishing time, date and location of next meeting:*
- a. The next meeting will be on December 10, 2020 starting at 2:00 p.m.
 - b. Chief Stanphill noted that the Fire Department Holiday BBQ Banquet will be on December 18, with a white elephant gift exchange
20. *Close meeting:* Mr. Tatom adjourned the meeting at 2:50 p.m.

Submitted by:
 Joanne Hanifan
 Secretary ESD #3