

Burnet County ESD #3 Meeting Minutes
Thursday, June 11, 2020, Starting at 3:30 PM
Granite Shoals Fire Department, 8410 West RR 1431, Granite Shoals, TX

1. *Call to Order: President Steve Tatom called the meeting to order at 3:31 p.m.*
2. *Pledge of Allegiance to the flag of the United States of America*
3. *Pledge of Allegiance to the Texas State Flag: "Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible." The pledges to the flags were recited.*
4. *Statement regarding the presence of a Quorum of Commissioners: Mr. Tatom stated that all five commissioners were present and therefore a quorum existed to conduct District business. Present were Ms. Terri Enloe, Mr. Jerry Schappe, Mr. Bucky Brady and Ms. Joanne Hanifan.*
5. *Recognition of Guests: Mr. Tatom noted the Mr. Jim Davant of the City of Granite Shoals City Council, County Commissioner Jim Luther and Fire Chief Austin Stanphill were in attendance.*
6. *Ask for Citizen's comment and input. No action, including discussion or deliberation, will be undertaken at this time: No comments were offered.*
7. *Discussion with Pct. 1 County Commissioner Jim Luther: Comm. Luther reported that he had a very productive month and continued to be busy. He noted that the County had 57 cases of covid-19 with one death. Where are multiple cases of covid-19 there are occurring under the same roof. More are being tested. The military will be testing at the Fair Grounds Saturday. The County Courthouse is open, the Courts are open. It is now the paving season and Comm. Luther has two large projects underway. There is an issue with getting the product needed to repave the road. Comm. Luther reported on a large subdivision planned in the Lookout Mountain area. It will have high density along the ridgeline and larger lots down the slopes. The Commissioners are working on the budget for next year, the funding for mutual aid will remain as it was this year. There has been an increase in the tax base with a lot of growth in Pct. 2 and 3. Mr. Tatom noted that people are replacing the small waterfront homes with larger ones. Chief Stanphill asked about the environmental officer position. Comm. Luther responded that they had lost the funding for one position but one position still remains. Mr. Tatom asked about burn bans and Comm. Luther noted that there have been a lot of red flag days. He noted that the County Judge can declare a burn ban at anytime and have it ratified at the next Commissioner's Court. Mr. Schappe asked about the sand bar in the lake. Commissioner Luther noted that the sand bar is an LCRA issue.*
8. *Discussion and/or action on the Monthly Contract Report: (Tatom)*
 - a. *Chief Austin Stanphill, Granite Shoals Fire Department*
 - i. *Monthly Reports for May: See report. The Department had one volunteer resign, he got a job elsewhere in the state. Otherwise staffing remains the same. There was some joint training on high risk situations. The Air Cascade system needs to be serviced. Chief Stanphill is working on a FAST grant for funding for a new (to the department) truck. They have hired Langford & Assoc. as the grant writer. The funding would help with the purchase of the truck and some of the required equipment. The Department has a new drone that is larger, faster and has more capabilities than the previous one. Chief Stanphill has submitted his budget requests to the City including his capital needs for next year's budget*

9. *Reading and Acceptance of the minutes of the May meeting:* The minutes of the May meeting were read. Mr. Brady moved and Mr. Shappe seconded a motion to approve the minutes as read. The motion passed.
10. *Reading and Acceptance of Treasurer's Report:*
 - a. *See Monthly Reports for Account Status:* See report for account details
 - b. *Pending Bills:* The fourth quarter payment of \$803.22 to BCAD is due, as is the quarterly payment of \$47,000 for the City. We also received a bill of \$40.00 from Mr. Ken Campbell.
 - c. *Reimbursements/ Banking Matters/ Other Money Related Items:* We received a renewal notice on our CD at BBVB Compass. It will automatically roll over on the 18th. Mr. Brady also needs to renew one of the laddered CD's for one year to get a higher interest rate. Ms. Hanifan requested reimbursement for the purchase of a new computer, labor for data transfer, and 1 ½ years of IONOS site charges, for a total of \$2,015.30. Mr. Schappe moved the approval of payment to Mr. Campbell and Ms. Hanifan. The payments to BCAD and the City had been approved at the beginning of the fiscal year. Ms. Enloe seconded the motion. Motion carried.
11. *Discussion and/or action on Budget for Fiscal Year 2020*
 - a. *Additions or changes in the budget*
 - i. *WEB site: New Requirements from SB2:* Mr. Tatom will talk to Ms. Tami Griffin regarding our site needs.
 - ii. *Disposal for old computer:* Ms. Hanifan asked for guidance on disposal of the old computer. She was directed to take it to the company where we got the new one and ask them to dispose of it.
12. *Discussion and/or action on Budget for Fiscal Year 2021:*
 - a. The BCAD tentative appraise value of the District is \$340,958,384
 - b. Mr. Brady presented a budget for FY 2021. It is very similar to the budget for FY 2020 as there are no new spending proposals. Mr. Tatom asked if there was any objection to adopting the budget at this meeting. Mr. Schappe moved and Ms. Enloe seconded a motion to adopt the budget as presented for FY 2021. Motion carried.
13. *Discussion and/or action on the Existing Contracts:*
 - a. *City of Granite Shoals for time period FY 2019 to FY 2023:* The changed contract was signed by Mr. Tatom and Ms. Hanifan and returned to the City.
 - b. *Tabor & Burnett*
14. *Discussion and/or action on communications from Legal Counsel:* Mr. Tatom discussed the changes to the contract with Mr. Campbell.
15. *Discussion and/or action regarding ESD concerns on LCRA and Lake LBJ:* Mr. Tatom noted that there is a lot of traffic on the lake. Chief Stanphill is concerned that the increased activity will result in a serious incident on the Lake. Mr. Schappe mentioned that there are still logs and flood debris near the surface in the lake. Mr. Tatom mentioned a concern about the wake boats and the damage they may be doing to the shoreline of the lake and rivers. Restaurants and gas are now available from the lake side.
16. *Discussion and/or action on training for Commissioners:* Mr. Tatom reported on training available on cyber security and is required for some employees. SAFE-D is having a webcast on the new tax rate process on June 26. The cost is \$35.00. Ms. Hanifan indicated she had already signed up for the course. Mr. Brady would look into taking the course.
17. *Discussion and/or action on public interaction by Commissioners:* Residents in the Legends area are requesting information regarding fire coverage for their homes. The

Hoover Valley VFD has undergone some changes and normally covers the Legends area. The Spicewood ESD 9 has absorbed the VFD. VFD members were invited to join the ESD station. The situation there would resemble the one at Granite Shoals FD with a combination of paid and volunteer firefighters. ESD 9 anticipates hiring a permanent chief within 5 months. Chief Stanphill noted that they are doing fine with the system as it currently operates. Ninety percent of their turnover is due to volunteers being offered a paid job somewhere else.

18. *Discussion and/or action on incoming mail:* Ms. Hanifan noted that the mail was mostly related to money matters and handed over to Mr. Brady. Details provided below.

- a. BCAD
 - i. Tax Collections 5/1 to 5/15 of \$661.02
 - ii. Tax Collections 5/16 to 5/31 of \$2,548.98
 - iii. Year to Date Recap 10/20/19 to 4/30/20
 - iv. Third Quarterly Payment of \$803.22 will be due July 1, 2020
- b. Burns Anderson Jury & Brenner, L.L.P.: Bill dated May 12, 2020 from Mr. Ken Campbell for \$40.00
- c. Banks
 - i. BancorpSouth: Statement ending 5/31/2020. Balance of \$151,572.50
 - ii. Security State Bank & Trust:
 1. Statement ending 5/31/2020. Balance of \$10,760.50
 2. Certificate of Deposit Pre-Renewal Letter, CD mature on 6/18/2020; Maturity Balance of \$40,070.72
 - iii. BBVA: Time Deposit Maturity Notice; Balance at maturity \$62,670.25

19. *Internal Items and Establish tasks for next meeting:*

- a. Setting the tax rate will occur at the August meeting as the final data that we need will not be available for the July meeting.
- b. Chief Stanphill offered to present us with his proposed budget for FY 2021
- c. Chief Stanphill will get us information on the year to date expenditures for the fire department for FY 2020.
- d. Mr. Tatom will meet with Ms. Griffin regarding the web sites
- e. Ms. Hanifan will dispose of the old computer.
- f. Mr. Tatom and Mr. Brady will deal with renewing the CD

20. *Discussion and/or action on establishing time, date and location of next meeting:*

- a. The next meeting will be on August 13, 2020 starting at 2:00 p.m.

21. *Close meeting:* Mr. Tatom adjourned the meeting at 4:34 p.m.

Joanne Hanifan, Secretary ESD #3