

Burnet County ESD #3 Meeting Minutes
Thursday, September 10, 2020, Starting at 2:00 PM
Granite Shoals Fire Department
RR 1431, Granite Shoals, TX

1. *Call to Order:* President Steve Tatom opened the meeting at 2:01 p.m.
2. *Pledge of Allegiance to the flag of the United States of America*
3. *Pledge of Allegiance to the Texas State Flag: "Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."* The pledges to the flags were recited.
4. *Statement regarding the presence of a Quorum of Commissioners:* Mr. Tatom noted that four of the five commissioners were in attendance, therefore a quorum existed to conduct business. Attending were Mr. Bucky Brady, Ms. Terri Enloe, and Ms. Joanne Hanifan. Mr
5. *Recognition of Guests:* Mr. Tatom recognized the presence of Mr. Jim Davant, City of Granite Shoals City Council and Chief Austin Stanphill of the Granite Shoals Fire Department.
6. *Ask for Citizen's comment and input. No action, including discussion or deliberation, will be undertaken at this time:* Chief Stanphill reported that the burn ban had been lifted and pointed the construction underway to provide private sleeping areas for the crews.
7. *Discussion with Pct. 1 County Commissioner Jim Luther* Comm. Luther did not attend.
8. *Discussion and/or action on the Monthly Contract Report:*
 - a. *Chief Austin Stanphill, Granite Shoals Fire Department*
 - i. *Monthly Report for August:* Chief Stanphill offered to send each commissioner a copy of the long report that provides greater detail on Department activity for the month. The offer was accepted. Chief Stanphill went over the short monthly report. He noted that there had been a lot of mutual aid calls. They also had 18 overlapping calls, that is when a second call is received prior to finishing the initial call. The emphasis in training was on personal gear. Chief Stanphill noted that there were increasing issues with the oldest truck in the fleet, 5250. There has been a lot of interest in the paid positions that the City has authorized. All the new positions will be filled by October 1. Chief Stanphill reported that the budget looked good for the end of the year. They had not spent much on training as many training programs were cancelled due to COVID19.
9. *Reading and Acceptance of the Minutes of the August 13 and September 3 meetings:* the minutes from the two meetings were read and Ms. Enloe moved and Mr. Brady seconded the motion to accept the minutes as corrected. Motion carried.
10. *Reading and Acceptance of Treasurer's Report: (Brady)*
 - a. *See Monthly Reports for Account Status:* See Report One of the CDs is due for renewal on September 18 and we have 10 days to renew. Mr. Brady and Mr. Tatom will take care of that. Mr. Davant suggested that the ESD look into TEXPOOL where the City maintains their funds. Mr. Tatom agreed that we should look into it.
 - b. *Pending Bills:* There were no outstanding bills.
 - c. *Reimbursements/ Banking Matters/ Other Money Related Items:* Mr. Enloe moved and Ms. Hanifan seconded the motion that the Treasurer's report be accepted. The motion carried.
11. *Discussion and/or action on Budget for Fiscal Year 2020* Nothing to report.
 - a. *Additions or changes in the budget*
 - i. *WEB site*
12. *Discussion and/or action on Budget for Fiscal Year 2021: (Tatom, Brady)*
 - a. *Adjustments from Sept 3 Decisions:* Adjustments to the FY 2021 budget will take place after the City has adopted their FY2021 budget and the necessary changes

have been made to the contact between the City and the ESD. Mr. Davant noted that the City had adopted the FY 2021 budget that included funding for the third position.

And he thanked the ESD for their support in helping to fund the position.

13. *Discussion Regarding Action Taken Sept 3, 2020 on Establishing a Tax Rate for 2020/2021:* Mr. Tatom talked with BCAD and we just need to send in the paperwork. Mr. Tatom and Mr. Brady will take care of it.
14. *Discussion and/or action on the Existing Contracts: (Brady, Tatom)*
 - i. *City of Granite Shoals for time period FY 2019 to FY 2023:* Mr. Tatom will talk with Mr. Looney regarding who to proceed with the contract modifications.
 - b. *Tabor & Burnett:* Mr. Brady will start to respond to Ms. Tabor's list of items needed for the annual audit.
15. *Discussion and/or action on communications from Legal Counsel:* Mr. Tatom will talk with Mr. Campbell regarding what is needed for the changes to the contract.
16. *Discussion and/or action regarding ESD concerns on LCRA and Lake LBJ:* Chief Stanphill noted that there has been an increase in boating activity but so far, no incidents
17. *Discussion and/or action on training for Commissioners:* Chief Stanphill suggested that the ESD board take the NMIS training that they offer to new City Council members and firefighters. The training is very condensed and could be helpful during large incidents.
18. *Discussion and/or action on public interaction by Commissioners:* Chief Stanphill reported that there had been some issues with gate codes and access. The Fire Department is trying to move away from gate codes to the Knox key system which is more secure.
19. *Discussion and/or action on incoming mail:* Ms. Hanifan went over the mail that had not already been picked up by Mr. Brady. It is listed below.
 - a. BCAD:
 - i. Tax Collections 7/1 to 7/31 \$3616.37
 - ii. Tax Collections 8/1 to 8/15 \$1049.04 & \$0.34
 - iii. Tax Collections 8/16 to 8/31 \$604.53
 - b. Security State Bank & Trust: \$10,760.50
20. *Internal Items and Establish tasks for next meeting:*
 - a. Ms. Hanifan will continue to work with Ms. Griffin on the Web site
 - b. Mr. Tatom will work on updating the contract
 - c. Mr. Tatom and Mr. Brady will deal with the CD
21. *Discussion and/or action on establishing time, date and location of next meeting:*
 - a. The next meeting will be on October 8, 2020 starting at 2:00 p.m.
22. *Close meeting:* Mr. Tatom adjourned the meeting at 2:40 p.m.

Joanne Hanifan, Secretary ESD #3